

To: Members of the Democratic  
Services Committee

Date: 24 March 2017

Direct Dial: 01824 712589

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **DEMOCRATIC SERVICES COMMITTEE** to be held at **10.00 am** on **FRIDAY, 31 MARCH 2017** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **1 APOLOGIES**

### **2 DECLARATION OF INTEREST**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT ITEMS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972

### **4 MINUTES OF THE LAST MEETING (Pages 3 - 6)**

To receive the minutes of the Democratic Services Committee meeting held on the 1 July 2016 (copy attached).

### **5 OUTSIDE BODIES (Pages 7 - 22)**

To consider a report by the Head of Legal, HR and Democratic Services (copy attached) to seek Members' views on the advantages and disadvantages of the continued appointment of members to the outside bodies listed in Appendix 1 of the report.

## **6 ATTENDANCE PROTOCOL FOR ELECTED MEMBERS**

To receive a verbal report by the Head of Legal, HR and Democratic Services.

## **7 CONDUCT OF BUSINESS AT COUNCIL MEETINGS**

To receive a verbal report by the Head of Legal, HR and Democratic Services.

## **8 MEMBER TRAINING (Pages 23 - 34)**

To consider a report by the Democratic Services Manager (copy attached) for the Committee to consider the post-election induction and training programme.

## **9 ICT FOR MEMBERS**

To receive a verbal report by the Democratic Services Manager.

## **10 FORWARD WORK PLAN**

To receive a verbal report by the Democratic Services Manager.

## **MEMBERSHIP**

### **Councillors**

Joan Butterfield  
Bill Cowie  
Stuart Davies  
Martyn Holland  
Gwyneth Kensler

Barry Mellor (Chair)  
Bob Murray  
Merfyn Parry  
Arwel Roberts

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